

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
June 15, 2023  
7:00 p.m**

**A. Call to Order**

Vice President Calulo called the meeting to order at 7:00 p.m.

**B. Open Public Meeting Notice**

*In compliance with the “Open Public Meeting Act of the State of New Jersey” adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On November 21, 2022, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk’s Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk.*

Eulalia Gillis read the open public meeting notice.

**C. Pledge of Allegiance**

Eulalia Gillis led the Pledge of Allegiance.

**D. Roll Call**

Yes	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Absent	Ms. Creelman	Yes	Mr. Reaves	Absent	Ms. Stevinson

**E. Executive Session – 6:30 p.m.**

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) b, h below which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel - employment matters affecting a specific prospective or current employee

**Open Public Meeting @ 7:00 p.m.**

**F. Retirement & Recognition- Mrs. Colonel, Steve Lemoine, Lala Gillis  
Presentation by Leila Calulo and Keylee Dunn  
Superintendent’s Report**

- Recognitions/farewell: Marguerite, Lala and Steve
- Enrollment
- Thanks to our student presenters Genius Hour
- Thank our Police Dept, DPW, Township, EMT, Grace Chapel

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- Thanks to our B&G - continuing with their cleaning protocols
- Thank our Teachers & Paras - hard work, dedication, and support
- Thanks to the Teachers that volunteered - Grade 8 dance
- Congrats BHS Valedictorian Adi & Salutatorian Lexi
- Township - shared service contract revisions
- NJSLA student test scores should be released by the end of the month
- Annual board retreat next month
- Wish everyone a healthy and fun summer

**Business Administrator’s Report**

**G. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Interim Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.*

- None

**H. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- May 18, 2023 Executive Session Minutes
- May 18, 2023 Regular Meeting Minutes

Motion to approve **Items H.** moved by Mr. Reaves, seconded by Ms. Nathans

Yes	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Absent	Ms. Creelman	Yes	Mr. Reaves	Absent	Ms. Stevinson

**I. Task Groups**

- Negotiations Committee – Judy Creelman
  - The next meeting will be next week, third round
- Somerset Hills School District – Sarah Nathans
  - Next meeting, next week
- Technology Committee - Stephen Calulo
  - Ordered more Chromebooks
- Security/Safety Ad Hoc - Suzie Stevinson
  - No report
- Child Care - Gabriel Wickizer

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- o Structure change by the local manager, already committed to an increase in fee next school year. All changes will be forthcoming. Proposal for some changes in the program meetings will be increased to three next year. Feedback from parents already in the program has been requested for evaluation purposes. Target enrollment of 50 in the past, the enrollment is significantly less than the target.

**Delegate/Representative Appointments**

- New Jersey School Boards Association - Christy Biedron
  - o No report
  - o 10/23-10/26 NJSBA Convention
- PTO – Suzie Stevinson
  - o No report

**J. BUSINESS**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

J.1 the following:

Pursuant to PL 2015, Chapter 47, the Bedminster Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey State Title 18A:18. *et sec*, New Jersey Administrative Code Title 6A:23, and Federal Uniform Administrative Requirements 2CFR, Part 200. The specific terms of each of these contracts will be detailed in the resolution as the board takes official action.

- Barker Bus Company
- Bedminster Administrators, administrative salary and benefits
- Bedminster Building & Grounds and Custodial Staff, plant salary and benefits
- Bedminster Education Association, teacher salary and benefits
- Blick Art Materials
- Brookaire Co.
- CDK Systems, Inc.
- Centris Group, IEP services
- CESCO, Inc, elevator services
- Confires
- Corporate Security Force
- Dr. Fennelly, student services
- Educational Services Commission of New Jersey
- E-Rate Partners, LLC, e-rate service
- Fire Security Technologies
- Four Square
- Frontline Technologies

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- Genesis
- Gopher
- Grainger
- Houghton Mifflin Harcourt
- Hunterdon County ESC, non-public service and teacher assistants
- Hunterdon Preparatory School
- IXL
- Jay Hill Repairs
- James Anthony, Residency Investigator
- Lake Drive Program, Itinerant Services
- Maschio Food Services, cafeteria services
- Matheny Medical & Educational Center, student services
- Microsoft Corp, software
- Miller and Chitty
- Mountain Lakes Board of Education
- NJ Commission of the Blind, student services
- Newsela
- No Red Ink
- Payschools
- PBG Networks, networking services
- Pediatric Workshop, student services
- Reliable Fire Protection
- Renaissance
- ReThink
- RFP Solutions, Inc, telecommunication services
- Russell Reid Inc.
- Scholastic Subscriptions
- School Specialty
- Somerset County ESC, transportation services
- Somerset County Vocational & Technical Schools, student services
- Somerset Hills SD, student services
- Somerset Hills YMCA, before and after care
- SchoolMessenger subscription
- TBS Controls, LLC
- Teacher's Discovery
- Therapeutic Intervention, student services
- Trane
- Triarco Arts and Crafts
- Waste Management
- W. B. Mason
- Zaner-Bloser

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**Business Contracts/Agreements**

J.2 designate the Business Administrator/Board Secretary as the person responsible for any and all Board of Education investments; and

Be It Further moved that the Business Administrator/Board Secretary be authorized to make wire transfers amongst the board accounts as may be necessary.

**Implementation of 2023-2024 Budget and Chart of Accounts**

J.3 implement the 2023-2024 Budget and Chart of Accounts pursuant to local policies and State regulations and laws.

**Official Publications**

J.4 **RESOLVED** that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, designate the Bernardsville News as the official publication for all notices  
And,

**Be It Further Resolved**, that the Courier-News be designated to receive official notices as required by law for the 2023-2024 school year.

**Authorized Depositories**

J.5 designate the Peapack/Gladstone Bank as the official depository for the 2023-2024 school year.

**Parent Organizations**

J.6 acknowledge the Bedminster Township Parent Teacher Organization and the Bedminster Township Special Education Parent Advisory Group for the 2023-2024 school year.

**Appointment of Officers**

J.7 appoint the following officers for the period July 1, 2023 through June 30, 2024:

Robbin Boehmer - School Business Administrator	Board Secretary, Custodian of Records, Health and Safety Officer, Public Agency Compliance Officer, Qualified Purchasing Agent, and Investment Officer.
Jennifer Giordano - Superintendent	ESEA Coordinator, Wellness and Green Team Coordinator
Alicia Schauer	Treasurer of School Monies
Lauren Zugale - Director of Student Services	Child Protection & Permanency Liaison, Homeless Liaison, ADA Officer, 504 Officer
Ed Billings - B&G Supervisor	Right To Know Coordinator, Integrated Pest Management Coordinator, Chemical Hygiene Officer, Indoor Air Quality Coordinator

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Corby Swan - Principal - Elementary School	School Improvement Plan (ScIP), School Safety Specialist, Affirmative Action Officer, School Culture & Climate Committee, I&RS Coordinator, Behavioral Threat Assessment and Management
Elizabeth Omega - Principal - Middle School	Attendance Officer, District Testing Coordinator, Anti-Bullying Coordinator (ABC)
Gina Infante - School Counselor	School Safety Climate Team, Anti-bullying Specialist (ABS)
Krista Deckhut - School Counselor	Anti-bullying Specialist (ABS)

**Professional Services Contract Awards**

J.8 the following resolution:

**WHEREAS**, the Bedminster Township Board of Education is in need of auditing, medical, legal, architectural and engineering services, and

**WHEREAS**, N.J.S.A 18A:18A-5a (1) and Chapter 440 of the laws of 1999 specifically exempt professional services contracts from competitive bids; and

**WHEREAS**, after determining that the following professionals’ best meet the needs of the Bedminster Township School District; and

**NOW, THEREFORE BE IT RESOLVED**, that the Interim Board Secretary is authorized to execute contracts for the following professional services for the 2023-2024 school year:

<b>Provider</b>	<b>Service</b>
Busch Law Group, LLC Scarinci & Hollenbeck, LLC	General Legal Special Education Legal
Nisivoccia, LLC	Auditor
Environmental Remediation & Management, Inc.	Right To Know
Parette, Somjen Architects, LLC	Architect/Engineer of Record
Green Brook Family Medicine	School Physician
Brown & Brown Benefit Advisors, Inc.	Benefits Broker of Record
Meeker Sharkey & Hurley	Insurance Broker of Record
Educators Insurance Services	Disability Insurance

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**Superintendent Right of Appointment**

J.9 authorizes the Superintendent the Right of Appointment between Board meetings for personnel for the 2023-2024 school year.

**Cooperative Purchasing**

J.10 the Cooperative Pricing Resolution/Agreement for participation in cooperative purchasing services with the Educational Services Commission of New Jersey for the 2023-2024 school year.

**WHEREAS**, the Bedminster Township Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury: and

**WHEREAS**, the Bedminster Township Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Bedminster Township Board of Education, intends to enter into contracts with the New Jersey State Contract Vendors through this resolution and properly execute contracts, which shall be subject to all the conditions applicable to the current State contracts;

**NOW, THEREFORE BE IT RESOLVED**, that the Bedminster Township Board of Education authorize the Qualified Purchasing Agent to purchase certain goods or services from approved New Jersey State Contract Vendors for the 2023-2024 school year pursuant to all conditions of the individual State contracts; and

**BE IT RESOLVED FURTHER**, that the Bedminster Township Board of Education School Business Administrator, Robbin Boehmer, shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Bedminster Township Board of Education and the Referenced State Contract Vendors shall be from July 1, 2023 to June 30, 2024.

**New Jersey School Boards Association Membership**

J.11 RESOLVED, that the Bedminster Township Board of Education, approve the annual membership in the New Jersey School Boards Association for the 2023-2024 school year.

**Deferred Compensation Plans**

J.12 RESOLVED, that the Bedminster Township Board of Education, approve the following Deferred Compensation Plans 403(b) and 457 for the 2023-2024 school year:

Equitable (previously AXA Equitable) and Security Benefit	403(b) and 457, Roth 403(b), Roth 457
Ameriprise, Lincoln Financial, MetLife, and Valic	403(b)

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J.13 the New Jersey School Insurance Group (NJSIG) at a total cost of \$147,380 for the 2023-2024 school year effective July 1, 2023 through June 30, 2024. Individual premiums as follows:

Commercial Package: \$65,978	Workers' Compensation: \$59,482	Errors & Omissions: \$19,369
Cyber: \$2,551	Student Accident: \$4,191.00	

**ESEA - Title Funding**

J.14 FY24 ESEA allocation and approve its submission application to the NJDOE:

Title I	\$34,987
Title II	\$8,936
Title II - Non-Public	\$2,992
Title IV	\$7,492
Title IV - Non-Public	\$2,508

J.15 refuse Title III and Title III Immigrant funds of \$3,679 and \$2,463 respectively, as part of the FY24 ESEA grant application.

J.16 the agreement for payroll services with R&L Data Centers, Bloomsbury, NJ, beginning July 1, 2023 through June 30, 2024, at no cost to the District.

**2023-2024 SCESC Joint Transportation**

J.17 the following resolution:

**WHEREAS**, the Bedminster Township School District desires to transport special education, non-public, public and vocational school students to specific destinations for the 2023-2024 school year;  
and

**WHEREAS**, the Somerset County Educational Services Commission, hereinafter referred to as the SCESC, offers coordinated transportation services; and

**WHEREAS**, the SCESC will organize and schedule routes to achieve the maximum cost-effectiveness;

**NOW, THEREFORE, BE IT RESOLVED**, that it is agreed that in consideration of prorated contract costs, plus an administration fee of five percent (**5%**) for member districts as calculated by the billing formula adopted by the SCESC's Board of Education; said formula shall be based on a route cost divided by home to school mileage of students allocated to each participating district. The total amount to be charged to district will be adjusted based on actual costs. Payments will be due within thirty (30) days of receipt by the district and deemed late after sixty (60) days with an additional one percent (1%) fee for late payments. At the discretion of the Commission Superintendent, late fee charges may be waived for extenuating circumstances.



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BE IT FURTHER RESOLVED that the length of the Agreement, obligations and requirements therein shall be in effect between September 1, 2023 and August 31, 2024.

**Comprehensive Equity Plan (CEP) Statement of Assurance (SoA) and Plan for 2023-2024**

J.18 the Comprehensive Equity Plan (CEP) for academic years 2022-2025 and the Annual Statement of Assurance (SOA) for the 2023-2024 school year. Bedminster Board of Education to choose to extend the implementation of the current CEP by one year by submitting a statement of assurance (SOA) to its Executive County Superintendent pursuant to N.J.A.C. 6A:7-1.4(d) by June 30, 2023. The NJDOE will consider such an SOA to satisfy LEA's requirement for the 2023-2024 school year to develop a CEP.

**Audit FY22 Certification of Implementation of Corrective Action Plan**

J.19 the Certification of Implementation of Corrective Action Plan for the FY22 Annual Audit for submission to the Somerset County Executive Superintendent and the NJ Department of Education.

**Statement of Assurance (SOA) Lead in School Drinking Water**

J.20 the submission of the Statement of Assurance (SOA) for Testing and Reporting of Lead in School Drinking Water for the school year 2022-2023.

**Safety and Security Management Plan**

J.21 the annual School Safety and Security Management Plan with the corresponding SOA (Statement of Assurance) for submission to the Somerset County Executive Superintendent for the 2023-2024 school year.

**CAP Grant Application**

J.22 the NJ Child Assault Prevention Grant Application for the K-8 CAP's Bullying Prevention Program for the 2023-2024 school year.

**Policy**

J.23 the second reading of the following policy:

<b>Number</b>	<b>Description</b>	<b>Action</b>
P 0144	Board Member Orientation and Training	R
P 2520	Instructional Supplies	R
P 3217	Use of Corporal Punishment	R
P 4217	Use of Corporal Punishment	N
P 5305	Health Services Personnel	R
P 5308	Student Health Records	R
P 5310	Health Services	R

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P 6112	Reimbursement Of Federal And Other Grant Expenditures	R
P 6115.04	Federal Funds - Duplication Of Benefits	N
P 6311	Contracts For Goods Or Services Funded By Federal Grants	R
P 7440	School District Security	R
P 9100	Public Relations	A
P 9140	Citizens Advisory Committee	R

\* A - Abolished; N - New; R - Revised

**Regulation**

J.24 the second reading of the following policy:

<b>Number</b>	<b>Description</b>	<b>Action</b>
R 5308	Student Health Records	R
R 5310	Health Services	R
R 6115.01	Federal Awards/Funds Internal controls - Allowability Of Costs	N

\* A - Abolished; N - New; R - Revised

**2023-2024 Health Benefits Contract - Revised**

J.25 the following Revised monthly medical/prescription rates effective July 1, 2023 through June 30, 2024 that was approved at the April 27, 2023 meeting:

Garden State Health Plan Horizon Blue Cross/Blue Shield of New Jersey

- Single - \$1,422.28
- Parent/Child(ren) - \$2,063.75

**Out of District Contracts**

J.26 the contract renewal for the following for the 2023-2024 school year:

Student #315919	The Center School	\$88,154.00
Student #289353	Hunterdon Preparatory School	\$64,869.00
Student #259746	Hunterdon Preparatory School	\$64,869.00
Student #315921	Newmark High School	\$73,687.85
Student #120	ECLC of New Jersey	\$71,446.00
Student #289584	Lakeview School	\$115,105.20

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J.27 the new contract for the following for the 2023-2024 school year:

Student #301360	The Midland School	\$76,860.00
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**Student Services/Contracts**

J.28 an agreement with Pediatric Workshop, Warren, NJ for the 2023-2024 school year, to provide physical therapy at the following rates:

\$115.00- 60 minute treatment session	\$94.00 - 45 minute treatment session
\$71.00 - 30 minute treatment session	\$340.00 - evaluation

J.29 Medical Access Group t/a A Caring Connection to provide daily nurse services for student #289584 while attending Lakeview School in Edison, NJ at \$75.00 per hour for the 2023-2024 school year.

J.30 the Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. to provide bilingual services as needed per the following rate(s) for the 2023-2024 school year:

Language	Learning Evaluation	Speech/Language Evaluation	Psychological Evaluation	Social History Evaluation
Other Languages	\$850	\$850	\$850	\$850
Spanish	\$800	\$800	\$800	\$800
Translation	Conference - \$120/hour	Written - \$120/page		

**Facilities Use Request**

J.31 the following facility requests:

Organization	Event		Usage date(s) and time(s)
Camp Kindergarten	End of Year Celebration		6/12/2023

J.32 Bedminster Township BOE participation as an exhibitor at Fall Fest for \$100 fee to be held on October 28, 2023.

**Approval of Business Administrator**

J.33 Resolved to rescind the May 18, 2023 approval to rescind the Business Administrator/Board Secretary contract and amend the Business Administrator/Board Secretary contract to reflect an additional amount of \$25,000 for the shared services agreement with the Long Hill Township School District. The total shared business administrator contract will be for \$165,000 with a start date of July 1, 2023. The shared services agreement was approved at the May 18, 2023 board meeting and will save the district approximately \$90,000 per year.

J. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda items J.1 through J.33

Motion to approve **Items J.** moved by Mr. Reaves, seconded by Mr. Calulo

Yes	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
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Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Absent	Ms. Creelman	Yes	Mr. Reaves	Absent	Ms. Stevinson

**K. FINANCE**

Finance & Facilities Committee Report - Stephen Calulo

- F&F met 6/13/23 - we spoke of lighting project completion and summer projects - A/C, bleachers, paving, fence, reserves

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2022-2023 Financial Reports**

- K.1 the Report of the Secretary for May 2023 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Eulalia Gillis, Interim Business Administrator/Board Secretary, certify that no line item account has been over-expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for May 2023 be accepted and filed, and the Board of Education hereby certifies that no major account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2022-2023 fiscal year.

It is recommended that the Treasurer's Report for May 2023 be accepted and filed.

**2022-2023 Invoices-General Agency Account**

- K.2 the invoices presented for payment totaling \$1,748,202.22 from the General Agency Account, from May 18, 2023 through June 14, 2023.

Fund	Amount
(10) General Fund	\$1,640,079.14
(12) Capital Outlay	\$25.00
(20) Special Revenue	\$108,104.08
(30) Capital Projects	\$0
(40) Debt Services	\$0
<b>Total</b>	<b>\$1,748,208.22</b>

**2022-2023 Invoices-Student Activities Account**

- K.3 the invoices presented for payment totaling \$4,414.14 from the Student Activities Account, from May 14, 2023 through June 10, 2023.

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**2022-2023 Invoices-Food Service Account**

- K.4 the invoices presented for payment totaling \$21,378.19 from the Food Service Account, from May 14, 2023 through June 10, 2023.

**2022-2023 Transfers**

- K.5 transfers for the 2022-2023 school year totaling \$0 from May 14, 2023 through June 10, 2023, as per the monthly transfer report.

**Capital Reserve**

- K.6 adopt the following resolution as follows:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41, permit a Board of Education to establish and/or deposit into certain reserve accounts at year-end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

**WHEREAS**, the Bedminster Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Capital Reserve account at year-end; and

**WHEREAS**, the Bedminster Township Board of Education has determined to fund the Maintenance Reserve in an amount up to the maximum allowed by law;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Bedminster that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Maintenance Reserve**

- K.7 adopt the following resolution as follows:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41, permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

**WHEREAS**, the Bedminster Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Maintenance Reserve account at year end; and

**WHEREAS**, the Bedminster Township Board of Education has determined to fund the Maintenance Reserve in an amount up to the maximum allowed by law;

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**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Bedminster that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**Tuition Reserve**

K.8 adopt the following resolution as follows:

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31 and NJSA 18A:7F-41, permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

**WHEREAS**, the Bedminster Township Board of Education wishes to transfer unanticipated current year revenue or unexpended appropriations from the general fund into the Tuition Reserve account at year end; and

**WHEREAS**, the Bedminster Township Board of Education has determined to fund the Tuition Reserve in an amount up to the maximum allowed by law;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Bedminster that it hereby authorizes the district’s Interim School Business Administrator to make this transfer consistent with all applicable laws and regulations.

K.9 authorize the School Business Administrator to process transfers if needed, for the 2022-2023 school year, as of June 30, 2023, to be presented at the July 20, 2023 Board of Education meeting.

**Payment of Bills**

K.10 authorize the School Business Administrator to make payment for any outstanding items from the 2022-2023 school year and identified on an additional June 30, 2023 checklist to be approved by the Board of Education at the July 20, 2023 Board of Education meeting, and if necessary, the September 14, 2023 Board of Education meeting and paid within ninety (90) days.

K.11 authorizes the Board Secretary to pay bills between Board Meetings and that all bills will be presented for Board approval at the next scheduled meeting.

**K.** Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda items K.1 through K.11

Motion to approve **Items K.** moved by Mr. Wickizer, seconded by Ms. Nathans

Yes	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Absent	Ms. Creelman	Yes	Mr. Reaves	Absent	Ms. Stevinson

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**L. PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report – Suzie Stevinson

- Met Monday 6/12, discussed L. items on agenda, leaves, resignations, PD, salary adjustments, class trips, etc.

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

- L.1 the agreement of an additional salary between Daniel O’Connell and the Bedminster Board of Education at his per diem rate for 2 days not to exceed the total amount of \$120.04 as per negotiations for the 2022-2023 school year for PE/field days.

**District Evaluation Models**

- L.2 the Danielson Framework Evaluation System for teachers, the NJPEPL Evaluation System for School Principals and Director of Student Services, and the NJSBA Superintendent Evaluation System for the 2023-2024 school year.

**District Curriculum**

- L.3 all current district curriculum for the 2023-2024 school year.
- L.4 the McKinney-Vento Education of Homeless Children and Youth Program, LEA General Intent to Collaborate document for the 2023-2024 school year.

**Class Trip(s)**

- L.5 the following class trip(s):

Teacher/Grade	Trip/Location	Date
Grade 4	Miller Lane - walking trip	6/19/2023

**School/Class Event(s)**

- L.6 the following in-house school/class events:

Teacher/Grade	Event Name	Date
Grade 4-6	End of Year Class Event	June 2023
Grade 4	Lunch outside	6/19/2023 and 6/20/2023

**Tuition Reimbursement**

- L.7 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Colin White	Teaching in the Adult Learning Environment	3	NJCU	Summer 2023	\$3,267.25

**BEDMINSTER BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**June 15, 2023**  
**7:00 p.m**

	Advanced Development and Managing Distance Learning Programs	3	NJCU	Summer 2023	\$3,267.25
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**Course Approval**

L.8 tuition reimbursement for the following staff:

Name	Course	Credits	School	Term	Estimated Amount
Lauren Zugale	Special Education Administration	3	Centenary	Fall 2023	\$2,416.50
	Technology	3	Centenary	Fall 2023	\$2,416.50

**Workshops**

L.9 the following staff for the workshop listed:

Name	Date	Title	Cost
Elizabeth Meechan	6/28/2023 and 6/29/2023	NJECC 2023 Professional Development Advanced Google Training for Administrative Assistants and School Secretaries; virtual	\$195.00 Registration

**Resignation(s)**

L.10 the following resignation(s):

Name	Position	Reason	Effective Date(s)
Stephen Lemoine	Maintenance Coordinator	Resignation	June 28, 2023
Mary Anne Wilcock	Executive Assistant to the SBA and Director of Student Services	Resignation	July 8, 2023

**Extended School Year**

L.11 the following staff for the 2023-2024 Extended School Year Program Monday through Thursday beginning July 3, 2023 through August 3, 2023 from 9am-12pm:

Lisa Bodaj	Teacher	\$42.00 per hour
Krista Deckhut	Counselor	\$62.00 per hour

L.12 the following for summer lunch duty for the 2023-2024 School Year for the stipend amount of \$33 per hour:

Peter Prinz	Kludia Zdybel	Lisa Bodaj	Carly Brantner
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**Maternity Leave**

L.13 a maternity leave of absence for Melissa Gurzakovic, Teacher, under the Family and Medical Leave Act to begin on or before October 5, 2023 through on or about March 12, 2024.



**BEDMINSTER BOARD OF EDUCATION  
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7:00 p.m**

**Animal Visit**

L.14 the animal visit of JJ the goat on June 15, 2023 from 8:00 am to 9:30 am.

**Job Description and Salary Adjustment**

L.15 the updated job description and salary adjustment for the following staff member starting June 19, 2023

Elizabeth Meechan	Payroll and Benefits Specialist	\$71,426.00
Karna Johnsen	School Secretary/Data Specialist	\$60,756.00

**Payment Unused Days**

L.16 payments for unused vacation days per the terms and conditions of the applicable employment contract:

Stephen Lemoine	\$2,171.30
Mary Anne Wilcock	\$2,304.50

**2022-2023 Stipends**

L.17 the following stipends being offered for the 2022-2023 school year are part of the negotiated contract between the Bedminster BoE and the Bedminster BEA in effect from July 1, 2019 through June 30, 2023.

Activity Title	Name of Staff Member	Stipend Amount
Promotion Night Supervisor	White	\$88.00
Promotion Night Supervisor	Biletski	\$88.00
Promotion Night Supervisor	Occhi	\$88.00
Promotion Night Supervisor	R. McCoy	\$88.00
Promotion Music & Ceremony	Johnson	\$300.00

L.18 the increase for the stipend to \$1,500.00 for Karna Johnsen starting July 1, 2023.

**Substitutes 2023-2024 School Year**

L.19 the following substitute teachers for the 2023-2024 school year, per the substitute salary guide:

Cindy Smith	Maria Fernando	Ruth Kalamarides	Cathleen Ciarelli
Abigail Hoffner	William Perry	Karuna Vasadani	Kim deZutter
Carol Marano			

**Leave of Absence**

L.20 a medical leave of absence for employee #B0000619 from June 9, 2023 through June 21, 2023.

**New Hire**

L.21 Felix Caporaso as a Maintenance Coordinator at the annual salary of \$59,000.00 prorated effective on or about July 10, 2023 through June 30, 2024, per the provisions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023, and pursuant to a successful clearance of P.L. 2018, c.5.

**BEDMINSTER BOARD OF EDUCATION  
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L.22 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on July 20, 2023.

L. Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve agenda item L.1 through L.22

Motion to approve **Items L.** moved by Mr. Wickizer, seconded by Ms. Nathans

Yes	Ms. Biedron	Yes	Ms. Gomez	Yes	Ms. Segal
Yes	Mr. Calulo	Yes	Ms. Nathans	Yes	Mr. Wickizer
Absent	Ms. Creelman	Yes	Mr. Reaves	Absent	Ms. Stevinson

**M. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Interim Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.*

- Cheryl Mitchell (President BEA) - regarding meeting minutes April 27, 2023 - noted 3 staff members comments. Will be amended to reflect the comments.

**N. Adjournment**

Motion to adjourn the Public Session at 8:11 p.m. moved by Mr. Wickizer, seconded by Mr. Reaves  
Carried as follows: Yes: (7); No: (0); Abstain: (0)

**O. Open Second Executive Session** - No action to be taken

**NEXT MEETING(S) SCHEDULED FOR:**

**July 20, 2023  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:00 PM**

Respectfully submitted,

Eulalia Gillis  
Board Secretary